

January 1, 2024

MEMO TO: District 3 County Extension Staff



FROM: Seth Hall
Extension Program Specialist 4-H

SUBJECT: 2024 Teen Leadership Lab

DATE: District Teen Leadership Lab will be held June 13th thru 15th, 2024 at the Big Country Baptist Assembly located in Lueders, TX.

REGISTRATION: Registration will be open on 4-H Connect from January 1st – May 20th. Late registration will be open from May 21th–27th with a \$25 late fee.

There will be three registration options:

- Participant
- Officer Candidate – (Upload Officer Application)
- Chaperone – CEAs Only

COST: The cost will be **\$150 per 4-H member and \$125 for agent chaperones.**

Registration includes five meals, two snacks, two night's lodging, limited accident insurance, a resource fee, facilities fee, camp shirt and program materials.

PROGRAM: There will be fun hands-on workshops and activities focusing on leadership, team-building and additional educational opportunities.

WHO CAN ATTEND:

- Enrolled in 4-H
- Grades 8, 9, 10, 11, 12 as of August 31, 2023
- Interested in or involved in leadership roles
- Have a 4-H project
- Willing to take part in all phases of Teen Leadership Lab
- Willing to assume leadership rolls after they return home
- Willing to share experiences and material with others

QUOTA: Counties can send as many youths to Lab as they wish, **however space may be limited. Please *register early* so we can better plan for appropriate lodging as needed.**

VOTING DELEGATES: Each District 3 county will be allotted 2 voting delegates. Voting delegates will be assigned by the Agent or county representative prior to voting.

ARRIVAL &

DEPARTURE: Arrival – 1:00 pm on Thursday, June 13th.
Youth will need to eat lunch prior to arriving at the camp facility.
Departure – Teen Leader Lab will conclude on Saturday, June 15th at 10:30AM.
Please see the schedule attached on page 4 for more information.

DRESS CODE: Dress casual! Bring clothes and shoes for active sports, recreation, and the **nightly dances**. Thursday night’s dance is not themed. Friday night’s dance theme is “**Red Carpet Rodeo**” - Please be mindful in your theme dress choices – try to stay away from the “Vegas NFR” look, no high slit dresses/skirts, no low cut shirts, no flip flops during dance. Please counsel your 4-H members about bringing appropriate clothing and swimwear (Girls – no spaghetti strap tops, skimpy bikinis or tops, etc. Boys- no biking shorts, Speedos, etc.). No clothing advertising or referencing alcohol, drugs, violence or sexual content.

WHAT TO BRING: Signed paperwork (see below), towels, twin size bedding, blanket, toiletries, shower shoes, swimsuit, beachtowel, water shoes/old tennis shoes, sunscreen, shower materials (soap, shampoo, etc.), comfortable/casual clothes for workshops, dance attire including theme appropriate attire, team color attire (shirt/bandanas—team colors will be assigned before camp and shared via email from the District Officer Team to those registered), snacks, etc.

PAPERWORK: **PAPERWORK TO BE TURNED IN AT REGISTRATION**

[PDF](#) - Code of Conduct

[PDF](#) - Consequences of Misbehavior

[PDF](#) - Waiver, Indemnification, and Medical Treatment Authorization Form*– **2**

Copies

*Youth will need to travel with the (2) two sets of documents to Teen Leader Lab: One (1) set of forms will be turned in at registration. One (1) set is for traveling home. District 3 will not return forms to youth / CEA when camp is over. If families previously completed the needed forms on their 4-H Online profile, youth can print (2) copies to bring with them from 4-H Online; one for travel and one to be turned in at camp registration.

DORMITORY

ASSIGNMENTS: Youth from counties may be mixed in dorms. There will be one dorm for female campers and one dorm for male campers. Counties may not all be bunked together with specified chaperone so plan accordingly when packing, etc. Bunks are at a first come, first serve basis.

TRANSPORTATION: Each county will be responsible for arranging their transportation. Coordination between counties is allowable.

CHAPERONES: The District Director will be communicating with agents regarding who will be expected to attend as some agents, regardless of county youth participation, will be required to participate. Agent assignments will be sent at a later date. Texas 4-H requires the ratio of 1 chaperone per 8 youth. If your county group has male and female participants, you need to have a male and female chaperone assigned to them. Please work with youth to indicate the appropriate chaperone at the time of registration.

OFFICER ELECTIONS: Applications and officer information can be found on 4-H Online as well as

attached to this packet. **Officer applications are due on the 4-H Online site at the time of registration on or before May 27th, 2024. You will upload the pdf document within the online registration process.**

Newly elected District 3 Council Officers will be required to attend a MANDATORY district officer retreat [TBA by District Council Advisors]. There will be a cost of **\$85.00 for the retreat** that each officer will be responsible for paying. More details will follow once we have received your application.

In addition, please note that if running for **District President or District Vice President** you will also be committing to serve on state 4-H Council and **will be required to attend the 2024-2025 Texas 4-H Council Training scheduled for July 22-25, 2024, Location TBA.**

Please see the “Texas 4-H Council Membership Contract” for listing of required events & fees on the District 3 4-H Teen Leader Lab page:

2024 Teen Leader Lab

Tentative Schedule of Events

Thursday, June 13th

9:00 AM	Officer Interviews (offsite) Stamford Bethel Assembly
1:00 PM	Registration
1:30 PM	Opening Ice Breaker:
2:00 PM	Welcome Council Introductions
2:30 PM	“Your Turn to Lead”
4:00 PM	Concurrent Sessions
4:20 PM	Concurrent Sessions
4:40 PM	Concurrent Sessions
5:00 PM	Free Time
6:00 PM	Dinner
7:00 PM	Community Service Activity
8:30 PM	Dance
10:00 PM	Snack Break/Dancing
11:00 PM	Vespers
12:00 AM	Lights Out/Roll Call

Friday, June 14th

7:30 AM	Breakfast
8:15 AM	Meet in Tabernacle
8:30 AM	Concurrent Sessions
8:50 AM	Concurrent Sessions
9:10 AM	Concurrent Sessions
9:30 AM	Meet in Tabernacle
9:40 AM	AAA Games – Dry
12:00 PM	Lunch
1:00 PM	General Session: Guest Speaker
2:00 PM	AAA Games – Water
5:00 PM	Free Time
6:00 PM	Dinner
7:15 PM	Candidate Speeches/Elections
8:00 PM	Mascot Parade
	Theme Dance –Red Carpet Rodeo
10:00 PM	Snack Break/Dancing
11:00 PM	Vespers
12:00 AM	Lights Out/Roll Call

Saturday, June 15th

Campers Wear Camp T-Shirt

7:30 AM	Breakfast Camp Clean Up/Dorm Checks
8:30 AM	Officer Retirement & Installation
9:00 AM	Wrap Up Camp Photo Evaluation Depart
10:00 AM	New & Old D3 Council Officer Meeting & Photo
10:30 AM	Depart



Upload Application to 4H Online by June 1st

DISTRICT 3 4-H COUNCIL OFFICER APPLICATION

Office 4-Her is seeking: _____

Year(s) 4-Her served as delegate District Council: _____

Name: _____

First

Middle

Last

Address: _____

Street or Route

Town or City

Zip

Phone (Parent or Guardian): _____

Phone (Youth): _____

County: _____

Email Address: _____

Male:

Female:

Age as of August 31 of Current 4-H year: _____

Date of Birth: _____

(Month/Day/Year)

Name of Parent or Guardian: _____

Number of Years in 4-H: _____ Name of Club or Group: _____

Year in School: _____ Name of School: _____

Name of Extension Agent: _____

1. List your most important 4-H projects and activities:

2. Summarize your most significant 4-H leadership responsibilities (offices held, leadership, or citizenship activities, etc.):

3. Describe what 4-H has meant to you:

4. Summary of involvement in church, school, community, and other youth or civic organizations:

5. List your future plans for 4-H, a profession or college:

6. A statement explaining why you should be elected to a district office:

Signature of 4-H Member

Texas 4-H and Youth Development

District 3 4-H Council Commitment to Excellence

As a District 3 4-H Council Officer:

- I will exhibit traits of a person with character including trustworthiness, respect, responsibility, fairness, caring and citizenship.
- It is my attitude at the beginning of any project that will affect its successful outcome.
- It is impossible to succeed without others, and it is my attitude toward other individuals that will determine their specific attitudes toward me.
- Nothing can be gained by thinking negatively; therefore, I will think positively. We become what we think. I will not talk about negative ideas or gossip.
- I must develop personal pride in what I am, what I do, what I say, how I act; and I must remember the destructive function of false pride.
- Nothing of consequence was ever accomplished without cooperation, optimism, perseverance, and enthusiasm: it is contagious when it is real, urgent, honest, human and my own!

Signature: _____ Date: _____



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District 3 4-H Council Officer Election Procedures

1. To run for a district office, candidates must be between the ages of 14 and 18 as of August 31 of the current 4-H year. To run for President or 1st Vice President, the 4-H member must be between the ages of 16 and 18 as of August 31 of the 4-H year they serve.
2. Each candidate will be required to fill out an application form. Applications will be available through the local county extension office and must be uploaded to 4-H Online for approval by the District due date. Candidates will also be required to submit a 2 page 4-H resume that highlights their 4-H career. The application and resume will be judged and ranked by a person not affiliated with District 3. There is no required format for the resume. Possible categories to highlight on the resume (but not limited to) would be:
 - 4-H Projects
 - 4-H Activities/Events
 - Leadership Responsibilities
 - Community Service
 - 4-H Promotion
 - Awards & Recognition
 - Non 4-H Activities (school, church, community, or civic organizations)
3. Each candidate will be required to attend Teen Leader Lab. At Teen Leader Lab, each candidate will be required to give a 3-minute election speech. The speech should cover information about 4-H leadership, positions held, communication skills, etc. Candidates will be allowed to display two campaign posters at Teen Leader Lab. Officer campaign letters can be sent out to delegates at their own expense prior to arrival at the annual meeting. No paraphernalia campaigning or soliciting votes may be distributed.
4. Each candidate will also be required to participate in an interview while at Teen Leader Lab. The interview committee will consist of two county extension agents and one additional at-large member (chosen by the District Office). District Council advisors are invited to sit-in, but not participate. Each candidate's interview will cover 4-H involvement, 4-H history, leadership, community service, communication skills and interviewing skills.
5. Officer Candidates will lead a 5-minute ice breaker to showcase leadership skills. These opportunities will not be scored in matrix below.

6. Election results will be based on the total score received from the application and resume, interview, and popular vote. The popular vote points will be re-calculated for the election of each office*. The points will be broken down as follows:
 - Application/Resume: 16 points
 - Interview: 30 points
 - Popular Vote: 54 points (maximum number of votes)

7. This process will ensure that the officer positions are filled by the most qualified candidate and will secure a strong leadership team for the District 3 4-H Council. It is crucial for each candidate to discuss with their family and County Extension Agent on their involvement and commitment to a district council office and/or state council assignment. A one-day District Retreat will be held for newly elected officers and attendance is expected. State Council has numerous events with both expected and mandatory attendance. If you cannot be at the certain events, please do not plan on running for President or First Vice President. You can find the requirements on the Texas 4-H Council website.

*The floor will be reopened for nominations for each office on election day. This means that a person losing the race for President could be nominated for any of the other offices for which they meet the qualifications. Offices will be elected for in this order: President, 1st Vice President, 2nd Vice President, Secretary, Public Relations Chairman, Web Master, and Parliamentarian.

*Note: If time permits, there could be a question and answer period for all candidates following candidate speeches.

District and State Events: Please find attachment on the D3 4-H Teen Leader Lab webpage:
<https://d34-h.tamu.edu/d-3-4-h-programs/>