

April 24, 2018

MEMO TO: District 3 County Extension Staff  
*Kelli Lehman*  
FROM: Kelli Lehman  
Extension Program Specialist 4-H  
SUBJECT: 2018 Teen Leadership Lab

District Teen Leadership Lab will be held June 26 - 28, 2018 at the Quartz Mountain Resort Arts & Conference Center & Nature Park in Lone Wolf, OK.

PROGRAM – There will be fun and hands on workshops and activities focusing on Leadership, Teambuilding and additional projects.

COST – The cost will be **\$165** per **4-H member** and **\$125** for **adult chaperones**. This includes three meals, two snacks, two night's lodging, limited accident insurance, a resource fee, facilities fee, program items, and a camp shirt.

**PARTICIPANTS MUST BE -**

- Grades 8, 9, 10, 11, 12 as of August 31, 2017
- Enrolled in 4-H
- Interested in or involved in leadership roles
- Have a 4-H project
- Willing to take part in all phases of Teen Leadership Lab
- Willing to assume leadership rolls after they return home
- Willing to share experiences and material with others

**QUOTA – Counties can send as many youth to Lab as they wish, however space is limited. Counties waiting to register may not get in. Register early!!!**

**REGISTRATION –** Registration will be open on 4HConnect from May 1 – June 1, 2018.

There will be three registration options:

- Participant
- Officer Candidate – (Upload Officer Application)
- Chaperone – CEA' Only

**All District 3 counties should have two youth register as a “voting delegate.”** Please indicate this on your registration. Delegate roll will be called at the beginning of elections based on 4HConnect registration. Please have delegates indicate this so your county has voting privileges.

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Counties will be encouraged to have a caucus after speeches and before elections to insure the voting delegates hear the wish of the people.

ARRIVAL – 1:00 pm on Tuesday, June 26<sup>th</sup>. Youth will need to eat lunch on your own prior to arriving at the camp facility. The lab will conclude on Thursday, June 28<sup>th</sup>, at approximately 11:00 A.M.

DRESS – Dress casual! Bring clothes and shoes for active sports, recreation and **nightly dance**. (Sock Hop and Back to the Future dance themes - No flip flops during dance.) Please counsel your 4-H members about bringing appropriate clothing and swimwear (Girls – no spaghetti strap tops, skimpy bikinis or tops, etc. Boys- no biking shorts, Speedos, etc.) ***There will not be a banquet.***

WHAT TO BRING - Lawn chair, toiletries, shower shoes, swim suit, beach towel, water shoes, sun screen, etc. Linens are provided but if you'd rather bring your own, plan for a twin size bed.

#### **PAPERWORK TO BE TURNED IN AT REGISTRATION**

- Code of Conduct **and** Consequences of Misbehavior
- Waiver, Indemnification, and Medical Treatment Authorization Form\*– **2 Copies**

\*Youth will need to travel with the (2) two sets of documents to Teen Leader Lab. One (1) set of forms will be turned in at registration. The second set is for traveling home. District 3 will not return forms to youth / CEA when camp is over. If families previously completed the needed forms on their 4-H Connect profile, youth can print (2) copies to bring with them; one for travel and one to be turned in at camp registration.

DORMITORY ASSIGNMENTS – Youth from counties may be mixed in dorms. Counties may not all be together with specified chaperone so plan accordingly when packing, etc.

TRANSPORTATION – Each county will be responsible for arranging their transportation. Coordination between counties is highly encouraged.

CHAPERONES – Agents with assignments for Teen Leadership Lab will be expected to attend. Agent assignments will be sent at a later date. Texas 4-H requires the ratio of 1 chaperone per 8 youth. If your county group has male and female participants, you need to have a male and female agent assigned to them. Please work with youth to indicate the appropriate chaperone at the time of registration.

OFFICER ELECTIONS – Applications and officer information can be found on 4-H Connect as well as in this packet. **Officer applications are due to on 4HConnect at the time of registration on or before June 1, 2018.**

**Newly elected District 3 Council Delegates will be required to attend an officer retreat July 19 – 20, 2019.** This officer training/retreat will allow newly elected officers time to get to know each other, and experience team building activities as well as other leadership and service components. We will also be getting a jump start on the 4-H planning year that newly elected officers will be responsible for.

If running for an office, please understand that you are also committing to attending this retreat. There will be a cost of **\$85.00 for the retreat** that each officer will be responsible for paying. More details will follow once we have received your application is received.

If running for District Office that also serves on State Council - the 2018-2019 Texas 4-H Council Workshop is scheduled for July 16 – 19, 2018 at your Texas 4-H Conference Center at the Texas 4-H Conference Center.